

TENDER DOCUMENT

Open tender competition according to
parts I and III
of the Norwegian procurement regulations

for the procurement of a

Frontend Developer for GeoWeb.

saksnr. 2026/601

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1. GENERAL DESCRIPTION

1.1 Contracting Authority

Information about the contracting authority and contact person is provided in the contracting authority's procurement tool (Mercell)

All communication, including questions and answers, must take place through the tender management software (Mercell).

1.2 Purpose and Scope

The purpose of the procurement is to enter into a contract for the purchase of assistance for the GeoWeb project.

The Meteorological Institute in Norway (MET Norway) wishes to procure consulting assistance for the GeoWeb project. They need a consultant to work as part of an international scrum team dedicated to the development and management of the GeoWeb meteorology tool. GeoWeb is a cloud-native frontend application that assists meteorologists in issuing hazard warnings and other weather forecasts.

The work is hourly-based with a framework of 1,000,000 NOK (excluding VAT), with options to extend the assignment in three phases up to a total of 7,000,000 NOK (excluding VAT).

The candidate must be fluent in written and spoken English.

A complete description of the delivery follows from the requirements specification.

1.3 Contract Terms

The contract is regulated by the attached SSA-B agreement with appendices.

1.4 Partial Offers

It is not possible to submit offers for parts of the assignment, as the continuous development tasks within the scrum team cannot practically be divided.

The assignment is also of relatively short duration, so it is not appropriate to divide the competition into smaller parts.

1.5 Important Dates

Activity	Date and time
Summer vacation, questions will not be answered	weeks 28 & 29
Deadline for questions	July 27, 2026, at 16:00 CET
Deadline for submitting offers	August 10, 2026, at 12:00 CET
Opening of offers	August 10, 2026, at 13:00 CET
Evaluation	Weeks 33-34
Selection of supplier	August 27, 2026
Expiry of standstill period	September 11, 2026
Contract signing	September 11, 2026
Validity of offer	October 10, 2026, at 12:00 CET

Please note that the times after opening the offers are provisional. Any extension of the deadline can only be made with the supplier's consent.

2. RULES FOR CONDUCTING THE COMPETITION

2.1 Procedure

The procurement is conducted as an open tender competition and carried out in accordance with the Norwegian Public Procurement Act of 17 June 2016 (LOA) and the Public Procurement Regulations (FOA) FOR 2016-08-12-974. Part I and Part III. The contract will be awarded according to the open tender procedure, cf. FOA § 13-1(1).

There is no opportunity to negotiate or change the offer after the deadline. Offers with significant deviations from the procurement documents will be rejected, in accordance with the Public Procurement Regulations, Section 24-8(1) b. The contracting authority may reject offers that contain deviations from the procurement documents, ambiguities or similar that must not be considered insignificant, cf. the Regulations, Section 24-8(2) a.

The two to three most suitable candidates, based on the award criteria, will be invited for an interview.

The supplier is therefore strongly encouraged to follow the instructions given in these tender documents with attachments and to ask any questions in case of ambiguities via the client's tender management software, Mercell.

The offer must be prepared according to the guidelines given in these tender documents with attachments, and submitted electronically using the client's tender management software.

2.2 Requirements for wages and working conditions

The contract will contain requirements for wages and working conditions, documentation and sanctions in accordance with the Norwegian Regulations on Wages and Working Conditions of 8 February 2008 No. 112.

2.3 Tax certificates

The selected supplier must, upon request, submit a tax certificate for VAT and a tax certificate for tax. This only applies if the selected supplier is Norwegian.

The tax certificate must not be older than 6 months from the deadline for submitting a request to participate in the competition or a tender.

2.4 Publicity and confidentiality

The Norwegian Freedom of Information Act applies to public access to documents for public procurement. The contracting authority and its employees are obliged to prevent others from gaining access to or knowledge of information about technical facilities and procedures or operational and business conditions that would be of competitive significance to keep secret, cf. FOA § 7-4, cf. Public Administration Act § 13.

2.5 Validity of Tender

The Supplier's tender must remain valid until the date specified in Section 1.5 above.

2.6 Amendments to the Tender Documents

Any corrections, supplements, or amendments to the tender documents, as well as questions regarding the tender process with anonymised answers, will be communicated to all tenderers who have registered their interest in the procurement via Mercell.

2.7 Additional Information

If a tenderer finds that the tender documents do not provide sufficient guidance or are unclear, the tenderer may request additional information from the contracting authority via Merccell.

If any errors are discovered in the tender documents, tenderers are requested to notify the contracting authority via Merccell.

3. THE EUROPEAN SINGLE PROCUREMENT DOCUMENT (ESPD)

3.1 General Information about the ESPD

As preliminary evidence of fulfillment of the qualification requirements, the absence of grounds for exclusion, and, if applicable, fulfillment of the selection criteria, the tenderer must complete the enclosed ESPD form. The form must be submitted together with the tender. The tenderer(s) nominated for contract award must, prior to contract signature, document fulfillment of the qualification requirements in accordance with the specified documentation requirements.

The contracting authority may, at any point during the procurement process, request that the tenderers submit all or part of the supporting documents if this is necessary to ensure the proper conduct of the competition, cf. the Norwegian Public Procurement Regulation Section 17-3 (3).

If several tenderers participate jointly in the competition as a consortium, the participating tenderers must submit separate self-declarations.

3.2 National Grounds for Exclusion

Pursuant to ESPD Part III: Exclusion grounds, Section D: "Other exclusion grounds that may be foreseen in the national legislation of the contracting authority's Member State." The Norwegian procurement rules go further than the exclusion grounds specified in the EU Public Procurement Directive and the standard ESPD form. It is therefore emphasized that in this competition, all grounds for exclusion in Section 24-2 of the Public Procurement Regulation apply, including the purely national grounds for exclusion.

The following exclusion grounds in Section 24-2 of the Public Procurement Regulation are purely national grounds for exclusion:

- Section 24-2 (2): This provision states that the contracting authority shall exclude a tenderer when it is aware that the tenderer has been convicted by a final judgment or has accepted a fine (optional penalty notice) for the specified criminal offenses. The requirement for the contracting authority to exclude tenderers who have accepted a fine for the specified criminal offenses is a uniquely Norwegian requirement.
- Section 24-2 (3) letter i: The exclusion ground in the ESPD form applies only to grave professional misconduct, whereas the Norwegian exclusion ground also encompasses other serious errors that may give rise to doubt concerning the tenderer's professional integrity.

3.3 Indication for all Qualification Requirements in the ESPD Form

In this competition, tenderers may provide a declaration in the ESPD form stating that they fulfill all the qualification requirements set out in these tender documents. This is done in Part IV, Section α (Alpha) of the ESPD form.

4. QUALIFICATION REQUIREMENTS

In order to have their tender evaluated, the tenderer must complete the European Single Procurement Document (ESPD) certifying that they fulfill all the qualification requirements specified below.

4.1 The Tenderer's registration, authorisation, etc.

Requirement	Required Documentation
The Tenderer shall be registered in a company register, professional register, or commercial register in the state where the Tenderer is established.	• Norwegian companies: Certificate of Registration (Firmaattest) • Foreign companies: Proof of registration in a company register, professional register, or commercial register in the state where the Tenderer is established.

4.2 Economic and Financial Capacity

Requirement	Required Documentation
The Tenderer must have sufficient economic and financial capacity to fulfill the contract. A credit rating demonstrating creditworthiness without any requirement for collateral/guarantees will be sufficient to meet this requirement.	• A credit rating based on the most recent financial statements. The rating must be conducted by a credit reference agency authorized to operate such business. • The Contracting Authority reserves the right to independently obtain additional credit ratings or other financial information, including, but not limited to, annual financial statements including notes, the Board of Directors' report, and auditor's reports.

If the tenderer has valid grounds for not submitting the documentation requested by the contracting authority, they may document their economic and financial capacity by presenting any other document that the contracting authority deems appropriate.

4.3 Technical and Professional Qualifications

Requirement	Required Documentation
The supplier must have experience from comparable assignments.	A description of up to 3 of the tenderer's most relevant assignments within the past 3 years. The description must include the value of the assignment, the date/timing, and the recipient (name, telephone number, and email address). It is the tenderer's responsibility to document relevance through the description. The tenderer may document experience by referring to the competence of personnel available to them and whom they can utilize for this assignment, even if the experience was gained while the personnel were performing services for another supplier.

5. AWARD CRITERIA

The contract will be awarded to the offer with the best price-quality ratio, based on the following criteria:

Requirement	Required Documentation
Price / Cost Evaluated based on the offered price	Completed pricing form
Quality - Evaluated based on: - experience - competence - personal suitability	Assessed through the candidate's CV, the written presentation and response to the requirements and an interview for the 2-3 most relevant candidates.

5.1 Evaluation Method

Quality and price are evaluated relatively, where the best candidate receives 10 points. Price and Quality are weighted 50% each.

5.2 Assessment of climate and environmental impact

In this procurement, we have chosen not to include environmental requirements as part of the evaluation criteria. While we aim to evaluate tenders using green procurement criteria, in this tender, we are utilizing the lawful exemption that may be

granted when the nature of the procurement has a completely insignificant impact on the climate and environment. Specifically, the project does not involve extensive travel or transportation, and other environmentally impactful elements are considered minimal.

6. SUBMISSION OF OFFERS

Offers must be submitted electronically via Mercell before the deadline. Submissions via email or similar will be rejected.

The tender shall be binding. The tenderer bears the risk of any ambiguities in the tender.

6.1 Format and Delivery

The tenderer must complete and answer all sections of the procurement documents. Documentation shall be uploaded as PDF files unless another format is specified.

Documents to be completed and submitted with the tender are:

- Tender letter (Letter of Tender)
- Completed draft contract and appendices
- Other annexes / enclosures

6.2 Electronic Signature

It is recommended that suppliers use an electronic signature (such as Commfides, Buypass, or BankID) to authenticate their submission.

7. APPENDICES

- Contract with appendices